

- If you have any outstanding fees with Georgian College your replacement diploma will not be issued until full payment is received, plus the cost to replace your diploma.
- The name on your academic record is what will appear on your credential. If this is incorrect, please contact the Office of the Registrar.
- The cost for a replacement diploma is **\$54.00**
- There is a \$10 cost for mailing your credential. Please allow 2 to 4 weeks turnaround time.

PERSONAL IDENTIFICATION			
Student ID number		Date of Birth (mm/dd/yyyy)	Email
Last name (Family name) (Previous last name)		First name (Given name)	Middle name
Address		Home phone number	
City	Province	Postal code	Cell phone number

PROGRAM INFORMATION	
Program name and length	
Year graduated	Campus attended

PLEASE EXPLAIN THE REASON FOR THE REQUEST FOR REPLACEMENT DIPLOMA

Once your records have been verified, you will be contacted regarding payment information and obtaining your credential.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT: Georgian College is compliant with the Freedom of Information and Protection of Privacy Act (FIPPA), 1990, and endeavors to treat your personal information in accordance with this law. The personal information requested on this form is collected under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, 2002 and in accordance with Sections 38(2) and 41(1) of FIPPA. The information provided will not be used for any purposes other than the administration and evaluation of requests for a replacement diploma.

For further information about the information requested on this form or the purpose for which it will be used, please contact the Office of the Registrar at Registrar@GeorgianCollege.ca or 705.722.1511; for more information about FIPPA, please contact the Access and Privacy office at AccessPrivacy@GeorgianCollege.ca or 705.728.1968 ext., 5770.

Signature of applicant

Date (mm/dd/yyyy)

Method of Payment: Pay at your BANK

This includes telephone and online banking or in person at your branch. The payee is "Georgian College TUITION" and your account number is your nine-digit student number.

FOR OFFICE USE ONLY					
Application tracked		Program			
Georgian Scholar	YES	NO	PWA	Outstanding Fees	Amount paid

Submit from your Georgian College email to: Registrar@GeorgianCollege.ca